

## **Paralegal Advocate for Massachusetts Prisoners**

Prisoners' Legal Services (PLS) is seeking an outstanding paralegal advocate committed to protecting the civil rights of indigent Massachusetts prisoners. We encourage applicants interested in providing prisoners recourse for a wide variety of serious prison concerns including access to competent medical and mental health treatment, assignment to segregation, and other unlawful or inhumane conditions of confinement. The paralegal plays a critical role as a key member of PLS' staff with duties including communication with prisoner clients, their families and prison officials, medical and mental health providers and litigation support.

### **Additional Qualifications**

The paralegal advocate will have a wide range of responsibilities including:

- Frequent contact with prisoner clients through prison visits, telephone, and letter (Spanish speakers are *strongly* encouraged to apply);
- Advocacy for clients through communication with Department of Correction officials, sheriffs' departments, court officials, and civil rights and criminal defense attorneys;
- Litigation support for high impact PLS lawsuits.

Other qualifications:

- Travel to Massachusetts prisons and jails is required. Applicants must have a valid drivers license and access to a car.
- Ability to speak and write in Spanish strongly preferred.
- Bi-cultural, bilingual candidates and people of color are strongly encouraged to apply.
- Bachelor's degree, prior paralegal experience and/or paralegal certification preferred.

PLS provides a comprehensive benefits package, including family medical and dental coverage. Flex time or other alternative arrangements considered. PLS is an Equal Opportunity Employer.

### **How to Apply:**

Applications are accepted through December 15, 2011. Please mail a cover letter, resume, writing sample and three references to:

Prisoners' Legal Services  
Attn: Al Troisi  
10 Winthrop Square  
Boston, MA 02110

**Please do not call or email.**